



601 - 275 Broadway  
Winnipeg, MB R3C 4M6  
204-982-MGEU (6438) or  
Toll Free: 1-866-982-MGEU (6438)  
Email: resourcecentre@mgeu.ca  
www.mgeu.ca

# MGEU AREA BURSARY APPLICATION

For Office Use Only

All information will be treated as confidential.

**DEADLINE: Postmarked on or before May 15**

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The Manitoba Government and General Employees' Union (MGEU) awards sixteen bursaries annually based on financial need. Two bursaries will be available in each of the MGEU's eight geographically defined Areas: one \$1,500 bursary for an MGEU member and one \$1,500 for a family-member of an MGEU member.

In recognition of their lasting contribution to the MGEU, member bursaries are named as follows:

- Area 1: Sister Kathy Ducharme Memorial Bursary
- Area 3: Brother Doc Courtice Memorial Bursary
- Area 6: Sister Gail Sexsmith Memorial Bursary

## Criteria

To qualify for a member bursary, you must be:

- an active member (dues paying, in good standing with a signed membership application as of May 15<sup>th</sup> of the current year)

To qualify for a family-member bursary, you must be:

- a spouse/common-law partner of an active member or
- a child, or minor under their care, of an active member

In addition to this application, please include a letter (minimum 500 words) discussing the following:

- ways that unions have improved your life and/or the lives of members and working people you know and;
- explain why you feel this educational program is important to you and how receiving this bursary can help.

## General Information

Recipients are selected by the Membership Education Committee. The committee reserves the right to reject applications that are incomplete. Bursaries are awarded based on financial need.

If you are a member, you must apply for the bursary in the Area in which you work. If you are a spouse/common-law partner or a child of a member, you must apply for the bursary in the Area in which the member works. Members who work in more than one Area can only submit a single bursary application. Applicants with more than one parent who is an MGEU member can only submit a single bursary application.

To qualify for a bursary, recipients must be planning on attending a recognized educational institution.

A recipient's decision to withdraw from, or not to proceed with, an education/training program as reported on this application may result in a reallocation of some or all of the funds to another applicant. Entitlement to a bursary will expire at the end of the same academic year (September to August) in which the bursary is awarded.

Bursaries are paid out in two installments: the first upon confirmation of enrolment into an education/training program and the second either upon confirmation of enrolment into a second term or confirmation of program completion. Official confirmation must be provided before payment will be issued.

In accordance with Canada Revenue Agency reporting requirements, recipients will be issued a T4A by the MGEU in February for funds issued in the previous tax year. Social insurance numbers must be provided before payment will be issued.

An applicant cannot receive a bursary two years in a row or receive more than one MGEU bursary, scholarship or memorial award in the same academic year.

If you have any questions, please contact the MGEU Resource Centre at 204-982-6438 (toll-free 1-866-982-6438) or by email at [resourcecentre@mgeu.ca](mailto:resourcecentre@mgeu.ca).

**Personal Information**

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Town/City \_\_\_\_\_ Postal Code \_\_\_\_\_

Email \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Are you an MGEU member? Yes  No

If YES, who is your employer? \_\_\_\_\_

If NO, how are you related to an MGEU member? \_\_\_\_\_

Name of the MGEU member and their employer \_\_\_\_\_

Address of MGEU member's work location \_\_\_\_\_

Mailing address of the MGEU member if different from above \_\_\_\_\_

\_\_\_\_\_

Your age \_\_\_\_\_

What is your marital status? Single  Married/Common-Law

Do you have children or other dependents that rely upon you for financial support?

Yes  No

If YES, how many \_\_\_\_\_ and what are their ages? \_\_\_\_\_

Where do you currently live?

In my parent's residence  In my own residence  Other

Do you currently pay rent/mortgage? Yes  No

Do you have other siblings dependent upon your parents? Yes  No

Where will you be living while you are attending school?

In my parent's residence  In my own residence

In university/college residence  With relatives  Shared accommodation

Other (please specify) \_\_\_\_\_

Will you be paying rent/mortgage while you are attending school? Yes  No

Do you own a vehicle? Yes  No  Date Purchased \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Estimated Value \$ \_\_\_\_\_

Do you have vehicle payments? Yes  No

## Educational Information

Are you currently:

A high school student Yes  No  A college/university student Yes  No

If YES, what educational program are you now attending? \_\_\_\_\_

What educational program will you be attending in the coming year? \_\_\_\_\_

Which post-secondary institution are you planning to attend? \_\_\_\_\_

How long is your educational program? \_\_\_\_\_

How many months will you be attending your program during the coming academic year? \_\_\_\_\_

Does your program have an unpaid apprenticeship, internship or practicum requirement over and above the academic requirement for the year? Yes  No  yes, how long? \_\_\_\_\_

Will you be attending on a full-time or a part-time basis? \_\_\_\_\_

Is the program at a campus, online or blended? \_\_\_\_\_

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## Resources

What was your net income from Line 236 of your previous income tax return?

- |  |  |
|--|--|
| <input type="checkbox"/> \$0 - \$9,999       | <input type="checkbox"/> \$60,000 - \$69,999 |
| <input type="checkbox"/> \$10,000 - \$19,999 | <input type="checkbox"/> \$70,000 - \$79,999 |
| <input type="checkbox"/> \$20,000 - \$29,999 | <input type="checkbox"/> \$80,000 - \$89,999 |
| <input type="checkbox"/> \$30,000 - \$39,999 | <input type="checkbox"/> \$90,000 - \$99,999 |
| <input type="checkbox"/> \$40,000 - \$49,999 | <input type="checkbox"/> \$100,000 plus      |
| <input type="checkbox"/> \$50,000 - \$59,999 |  |

What was your spouse, partner or common-law spouse's net income from Line 236 of their previous income tax return?

- |  |  |
|--|--|
| <input type="checkbox"/> \$0 - \$9,999       | <input type="checkbox"/> \$60,000 - \$69,999 |
| <input type="checkbox"/> \$10,000 - \$19,999 | <input type="checkbox"/> \$70,000 - \$79,999 |
| <input type="checkbox"/> \$20,000 - \$29,999 | <input type="checkbox"/> \$80,000 - \$89,999 |
| <input type="checkbox"/> \$30,000 - \$39,999 | <input type="checkbox"/> \$90,000 - \$99,999 |
| <input type="checkbox"/> \$40,000 - \$49,999 | <input type="checkbox"/> \$100,000 plus      |
| <input type="checkbox"/> \$50,000 - \$59,999 |  |

If you are a dependent, what was your parent or guardian's net income from Line 236 of their previous income tax return?

- |  |  |
|--|--|
| <input type="checkbox"/> \$0 - \$9,999       | <input type="checkbox"/> \$60,000 - \$69,999 |
| <input type="checkbox"/> \$10,000 - \$19,999 | <input type="checkbox"/> \$70,000 - \$79,999 |
| <input type="checkbox"/> \$20,000 - \$29,999 | <input type="checkbox"/> \$80,000 - \$89,999 |
| <input type="checkbox"/> \$30,000 - \$39,999 | <input type="checkbox"/> \$90,000 - \$99,999 |
| <input type="checkbox"/> \$40,000 - \$49,999 | <input type="checkbox"/> \$100,000 plus      |
| <input type="checkbox"/> \$50,000 - \$59,999 |  |

Are you exploring other financial resources such as:

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| A student loan                                     | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| First Nation/First Nation Education Authority      | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Manitoba Métis Federation                          | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Federal or Provincial Government                   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Aboriginal Affairs and Northern Development Canada | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Registered Education Savings Plan (RESP)           | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Other bursaries and/or scholarships                | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

For the *upcoming* academic year, please estimate the financial contributions you will receive from the following sources towards your education, room and board, and other expenses:

- |  |          |
|--|----------|
| What are you able to contribute financially?         | \$ _____ |
| Your parents/family                                  | \$ _____ |
| Your spouse/common-law partner                       | \$ _____ |
| Other individuals                                    | \$ _____ |
| Other financial contributions (please specify) _____ | \$ _____ |

**ESTIMATED RESOURCES** \$

# Expenses

## FINANCIAL BARRIERS

Check all that apply to you:

- I have to relocate or commute in order to attend my educational institution.
- I am challenged with a chronic health problem.
- I am a northern resident (living north of 53<sup>rd</sup> parallel).
- I pay child support.
- I am the custodial single parent.
- I have a dependant who is attending post-secondary education.
- My parents/guardians are supporting other dependant(s) attending post-secondary education.
- I have a physically/mentally challenged dependant or spouse.
- I am the primary care provider for an elderly parent or relative.

Please estimate your expenses for the coming academic year. Applicants with dependants should indicate the estimated expenses for their *family* for the coming academic year. Feel free to attach documentation to confirm expenses.

### ANNUAL EXPENSES

Tuition	\$ _____
Other compulsory fees (e.g. student, athletic)	\$ _____
Textbooks and supplies	\$ _____
Tools and equipment	\$ _____
Residence Fees	\$ _____
Other program-related expenses (please specify)	\$ _____
_____	\$ _____

Total Annual Expenses \$  **A**

### MONTHLY EXPENSES

Rent/Mortgage/Room and Board	\$ _____
Utilities	\$ _____
Telephone	\$ _____
Transportation: vehicle (gas and parking)	\$ _____
bus (local and/or regional)	\$ _____
Child care and/or elder care	\$ _____
Food	\$ _____
Other expenses not noted above (please specify)	\$ _____
_____	\$ _____

Total Monthly Expenses \$  **B**

**B** (Total Monthly Expenses) x # of months in academic year \$  **C**

**TOTAL EXPENSES** \$  **A + C**

## Summary

Please provide the MGEU Membership Education Committee with any additional information describing your overall financial need and/or special circumstances.

## Declaration

I certify that the information provided is true and correct and I agree to the terms and conditions outlined in the MGEU Policy Manual and this application.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

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To help us better promote and advertise MGEU bursaries, please indicate how you heard about this bursary. *Please check all that apply.*

MGEU member/co-worker	<input type="checkbox"/>	MGEU Workplace Rep eNews	<input type="checkbox"/>
My union bulletin board	<input type="checkbox"/>	My high school	<input type="checkbox"/>
An MGEU steward	<input type="checkbox"/>	My university/college	<input type="checkbox"/>
MGEU website	<input type="checkbox"/>	Other (please specify)	_____

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Complete and return this application form, along with your essay, by:

Mail: Manitoba Government and General Employees' Union  
601-275 Broadway  
Winnipeg, Manitoba  
R3C 4M6  
Attention: Education Department

Fax: 204-953-0681

Email: [educationregistration@mgeu.ca](mailto:educationregistration@mgeu.ca)

Please ensure you have included:

- Application Form
- Letter